

SAFEGUARDING / CHILD PROTECTION – A SHORT GUIDE



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We believe that every pupil in Castle Tower has the right to feel safe and secure. To achieve this, we have drawn up a comprehensive Safeguarding / Child Protection Policy as part of the school's Pastoral Care Policy. While every member of staff has a role to play in the Pastoral Care of our pupils, there is a Designated Teacher for Child Protection (DT) and 4 Deputy Designated Teachers (DDT). See staffing list below.

A copy of the full policy is available on the school website.

The following is a short guide to the Safeguarding / Child Protection Policy:-

- the Policy is drawn up in accordance with all relevant laws and DENI circulars;
- all staff are made aware of the definitions and indicators of abuse;
- the Policy includes guidelines for:- self-protection, taking pupils out of school, intimate/personal care, informing pupils, a code of conduct for staff and volunteers and vetting procedures;
- if a member of staff has cause for concern about the well-being of a pupil, they bring that concern to a DDT or the DT;
- if a pupil discloses to any member of staff that they (the pupil) are concerned about any aspect of their own well-being, that information is brought to a DDT or the DT;
- if a parent / carer has a concern about any aspect of their child's well-being, they can bring it to the attention of the Designated teacher/ Deputy Designated Teacher.
- the DT , in consultation with the Principal may then make a UNOCINI* referral to the Single Point of Entry (SPOE) Gateway Team;
- the family of the child involved may be informed of the concerns by the DT, unless such information is considered to be detrimental to the pupil's well-being;

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- care is taken at all stages to ensure that pupils do not feel under pressure of any sort or assume any responsibility;
- at no point can confidentiality be promised to a pupil. During any discussions pupils are made aware of that fact;
- the level of understanding of each pupil is taken into account in all discussions;

* Understanding the Needs of Children in Northern Ireland

Staffing 2017 / 2018

CASTLE TOWER SCHOOL DESIGNATED TEACHER Mrs R McCaughan	
Primary	Secondary Post 16
<i>Mrs O Fyfe Mrs L Brogan</i>	<i>Mrs E McKee Mrs P Carroll</i>